

# Supplier Sign Up Form

Please complete this form to register as a Supplier (Performer/Artist) with RockMyGig. All information provided will be kept confidential and used solely for the purpose of managing bookings and contracts. Terms and Conditions must be signed in conjunction to this to finalise your registration.

Full Name / Company Name

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Stage Name (if applicable)

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Full Address

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Email Address

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Contact Number

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Website / Social Link

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Supplier Performance Type

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Genre (if applicable)

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Public Liability Insurance Details (policy number, provider, expiry Date)

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Are you exclusive to another Agency?

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Signature

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Date

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# Terms and Conditions

## 1. General

1.1 RockMyGig.uk ("RockMyGig", "we", "our", "us") is a platform connecting event organisers ("Clients") with entertainers ("Suppliers"). By using our services, you agree to the following terms and conditions.

1.2 The Supplier is not employed by the Agent and is therefore fully responsible for their own accounting and legal contributions.

## 2. Subjectivity of Entertainment

2.1 Entertainment preferences are subjective. RockMyGig's vetting process is based on our opinion of quality entertainment, and we do not guarantee universal satisfaction.

## 3. Definitions

3.1 The Finder's Fee is charged by RockMyGig for communicating with the Client and Supplier, organising, and securing a contract between the two parties.

3.2 A Contract is the agreement between the Client and Supplier, facilitated by RockMyGig. RockMyGig is not a party to the contract and is not responsible for any breach of contract by either party.

3.3 By agreeing to a Contract, the Client acknowledges that RockMyGig has fulfilled its obligations and provided its services.

## 4. Booking Process and Finder's Fee

4.1 RockMyGig charges a non-refundable 20% Finder's Fee based on the Supplier's quoted price.

4.2 The client acknowledges, values, and consents that deposits are non-refundable because the agent must put in a lot of effort up front to locate the best supplier for you.

4.3 This Finder's Fee must be paid in full before the contract is issued and contact details exchanged. If the fee is not paid within 3 working days, this contract will be made void.

4.5 The Finder's Fee remains based on the original booking price even if the performance duration is reduced following later agreements between the Client and Supplier directly.

4.6 If a direct agreement is made between the two parties that the performance duration increases, the Finder's Fee remains unchanged.

## 5. Fees and Payments

5.1 Once a suitable supplier has been found, a contract will be created and signed by both parties.

5.2 The finders fee outlined in the contract will need to be paid and cleared before any exchange of contact details will be permitted. If the fee is not paid within 3 working days, this contract will be made void.

5.3 The Supplier's fees are outlined in the Contract and must be paid directly to the Supplier.

5.4 The Supplier retains sole authority to establish and enforce payment terms. These terms will be clarified in the contract.

5.5 If the client does not pay the supplier within the agreed payment timeline the Supplier may pass the debt to a Debt Recovery Firm, incurring additional costs.

5.6 RockMyGig is not responsible for collecting balance payments.

5.7 The contract becomes fully binding once both parties have signed their respective copies and received the counterpart documents or when the finders fee is received, whichever is first.

## 6. Responsibilities of the Client

- 6.1 The Client must pay all agreed fees on time.
- 6.2 The Client must ensure that venues are clean, safe, and comply with all health and safety regulations.
- 6.3 The Client is responsible for ensuring the venue meets these requirements before confirming a booking.
- 6.4 The Client must ensure the venue provides a safe power supply and a suitable performance area.
- 6.5 The Client must ensure the venue holds relevant licenses for the Supplier to perform.
- 6.6 The Client must provide adequate parking for the Supplier or reimburse them for parking expenses.
- 6.7 The Client must provide the Supplier with a free, reasonable supply of mineral water.
- 6.8 The Client must ensure an adequate meal is available for the Supplier if they are on-site for more than three hours.
- 6.9 The Client must provide a secure and safe changing area with power and seating if necessary.
- 6.10 The Client must notify the Agent and the Supplier of any restrictions, such as noise limiters or time restraints for the performance.
- 6.11 Unless given written permission, the equipment supplied by the Supplier must not be used by any other person, guest, or performer under any circumstance.
- 6.12 The Client must notify RockMyGig and the Supplier in advance if they do not wish for photos or videos of the event to be used in promotional material.

## 7. Responsibilities of the Supplier

- 7.1 By joining RockMyGig, the Supplier confirms they are not under an exclusive contract with another agency.
- 7.2 If the Supplier is under 'partial exclusivity,' meaning they are still allowed to work with other agencies under specific conditions, they must inform RockMyGig of these conditions before signing these terms.
- 7.3 If, at a later date, the Supplier decides to enter an exclusive agreement with another agency, they must inform RockMyGig immediately. Failure to do so may result in removal from the platform.
- 7.4 RockMyGig is not liable for any legal disputes arising from false information provided or missing information that was requested from these terms. Any claims or legal action from third parties due to misinformation or misrepresentation will be the sole responsibility of the Supplier. By signing these terms, the Supplier accepts full liability for any consequences of inaccurate declarations.
- 7.5 The Supplier must not accept conflicting bookings that interfere with their contractual obligations.
- 7.6 The Supplier must use the standard lineup as represented in their promotional material.
- 7.7 If the Supplier is unable to fulfill the standard lineup, they must arrange a suitable replacement of equal ability and competence and inform the Client promptly. No fee reduction applies unless replacing a celebrity performer.
- 7.8 The Supplier is responsible for their own accounting and tax obligations.
- 7.9 The Supplier reserves the right to refuse additional performance time beyond the agreed contract but may negotiate an extra fee if willing.
- 7.10 The Supplier must not allow guests to use their equipment unless explicitly agreed in writing.
- 7.11 The Supplier is not responsible for non-performance due to sound limiters set too low.
- 7.12 The Supplier must hold valid Public Liability Insurance with a minimum cover of £1,000,000, with certificates available for inspection upon request.
- 7.13 All equipment used must be in excellent working condition, annually PAT tested, and compliant with all relevant regulations.
- 7.14 The Supplier must provide their own equipment unless otherwise agreed with the Client.
- 7.15 The Supplier must act professionally and refrain from consuming alcohol excessively or using illegal drugs before or during an event.
- 7.16 The Supplier must dress appropriately for each engagement and always maintain a professional demeanour.
- 7.17 The Supplier is responsible for arriving on time and fulfilling all contractual obligations agreed upon with the Client.
- 7.18 The Supplier must contact the Client at least four weeks before the event to confirm details unless the booking is made with less than four weeks' notice, in which case contact should be made as soon as possible.
- 7.19 The Supplier must comply with all venue rules, including noise restrictions and equipment policies.
- 7.20 The Supplier must ensure that the performance area is safe and suitable before setting up.

## 8. Equipment and Expenses

8.1 The Client is responsible for damages caused to the Supplier's equipment by any member of their party and will be liable for repair or replacement costs.

8.2 If additional performance time is requested and agreed upon, an additional fee should be negotiated and paid directly to the Supplier.

## 9. Cancellations, Complaints and Breach of Contract(s)

9.1 Any contract cancellation by either party does not affect the Finder's Fee, which remains non-refundable.

9.2 If the Supplier cancels, they must refund the Finder's Fee to the Client directly and inform RockMyGig as soon as possible so we can help find a replacement. If the client does not receive the finder's fee amount within 14 days, they should seek legal advice against the Supplier.

9.3 If the Client cancels, the Finder's Fee remains non-refundable as the client acknowledges, values, and consents that deposits are non-refundable because the agent must put in a lot of effort up front to locate the best supplier for you.

9.4 Any dispute over the remaining balance (80%) must be settled directly between the Client and Supplier.

9.5 The Agent is not responsible for enforcement of any payment beyond the Finder's Fee.

9.6 Any breach of contract may result in legal action and removal from RockMyGig.uk's platform.

9.7 Complaints should be resolved directly between the Client and Supplier within 30 days of the performance.

9.8 If resolution is unsuccessful, both parties should seek legal advice.

9.9 RockMyGig is not responsible for contract breaches or performance issues.

9.10 RockMyGig will mediate in disputes where possible but holds no legal liability for any contractual breaches.

## 10. Direct Bookings Restriction

10.1 Clients and Suppliers agree not to bypass RockMyGig by booking directly with each other for up to 18 months following the initial booking made through our platform.

10.2 If found in breach of this clause, RockMyGig reserves the right to seek compensation and remove access to its services.

## 11. DJ Services

11.1 DJ services refer to recorded music played before, between, or after live performances.

11.2 Types of DJ services include Background Music, Playlist DJ Service, Manned DJ Service, and Full DJ Service.

11.3 The specifics of DJ services should be agreed upon in advance with RockMyGig.

## 12. Force Majeure

12.1 Force Majeure applies when either party is unable to fulfil their contractual obligations due to circumstances beyond their control. These may include but are not limited to natural disasters (earthquake, fire, flood, hurricane, storm), accidents, war, terrorism, epidemics, national emergencies, civil unrest, border closures, government or local authority orders, or changes in law or government policy.

12.2 The affected party must provide evidence demonstrating that all reasonable actions were taken to prevent or mitigate the impact of the Force Majeure event where possible.

12.3 If a Force Majeure event occurs for a specified period, the Supplier and Client will make reasonable efforts to reschedule the booking. If a new date is agreed upon, this contract may be transferred accordingly. If the Supplier is unable to reschedule, RockMyGig will endeavour to find a suitable replacement. If a new Supplier is secured at the same or lower fee, no additional payment will be required, and the deposit will be transferred. If the new Supplier's fee is higher, the Client will be informed, and any additional deposit will be agreed upon before confirming the new booking.

12.4 RockMyGig shall not be liable for any losses incurred by the Client, Supplier, or any associated third parties due to a Force Majeure event.

### 13. GDPR & DATA SHARING

13.1 By signing these terms you consent to RockMyGig.uk holding and sharing details during the booking stage as part of its service. RockMyGig.uk complies with GDPR regulations to ensure data protection.

13.2 We will only share your contact details (name and contact information) when the Client and Supplier have signed the contract and the finders fee is received, whichever is first.

13.3 You may request access to, or deletion of, your personal data at any time by contacting RockMyGig.

### 14. Governing Law

14.1 These terms and conditions are governed by the laws of England and Wales. Any legal disputes shall be resolved in the courts of England and Wales.

14.2 Agreement & Signature By signing below, you confirm that you have read, understood, and agree to abide by the RockMyGig Supplier Terms & Conditions.

### 15. Your Details

Signing up as a Supplier or Client? \_\_\_\_\_

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Email Address \_\_\_\_\_